
MINUTES

Chief Tomat PAC Minutes

Date | time Sep 12 @ 6:30pm | *Meeting called to order by* Erin McLeod

In Attendance

Erin McLeod, Kristy Thresher, Christy Luft, Patti Walsh, Krista Pauls, Courtney Clark, Tania Sharman, Kathi Kelly, Christina, Stephanie Spies, Corinne Zacharias, Jennifer

Approval of Minutes

The August minutes were posted online, and approved by Kristy Thresher, second Christy Luft.

Treasurer's Report

Gaming account: \$83.48; Community account: \$9924.04

- Expecting gaming grant in early October
- \$324 to be deposited for pizza sales
- Mabel's Labels online fundraiser is ongoing (https://mabelslabels.ca/en_CA/fundraising/support/)
- September bottle drive was very successful, but pending more volunteers and a truck, bottle drives will no longer happen on a monthly basis (maybe after holidays/long weekends)



Principal's Report – Michelle Kaupp

- See attached notes below...
 - Enrolment still fluctuating – currently at 255 students (projected at 257)
 - Need for **noon hour supervisors** – contact the school if interested, shifts run for approximately an hour everyday around the lunch break
 - Staff learning focus this year:
 - Students becoming self-regulated learners
 - Designing learning tasks that are engaging, powerful, and purposeful
 - Has been observing the parking lot and is considering implementing a "Kiss and Drop" system
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General Committee Report

- Parents having bus issues – direct your questions to the Transportation Department, there is a new "FAQ" document on the SD23 site to account for all the issues this year
 - Courtenay will create a forum on the Chief Tomat PAC website where parents can share their transportation needs and possibly connect
- Erin will send out form for parent commitment of "**Two Hour of Power**" volunteer time
- Mark your calendars! **Welcome Back BBQ** on Wednesday, September 18th from 5-7pm
 - Set-up team – Kristy, Erin, Tania, Christina
 - Registration table (Erin) – name tag & hot dog ticket
 - PAC provides hot dog, buns, condiments, drinks – Darren, Ryan

- Erin will distribute invitations which specify contributions (side dish or dessert by lastname)
 - Tomat car logos for sale @ \$2 – budget \$178 voted and approved
- Tania will organize the **Fall Fair** as a fundraiser for Gardom T-shirts: Thursday, October 24th 5-7pm
 - Need 35 volunteers for one hour shifts
 - \$5 for hot dog, bag of chips, and drink – need volunteers to cook and BBQ
 - Admission is free but punch passes will be on sale for activities
 - \$500 budget – voted and approved
- Tania is also looking for volunteers for Book Fair set-up and running of the Fair (Oct 28-30)
- Stephanie Spies – intermediate kids have the chance to go **cross-country skiing at Telemark**, but it's a significant expense (\$21/student for lesson and ski time, around 100 students total)
 - PAC will vote about subsidizing part of the cost – tabled for October
- Courtenay will order PAC stamp
- A major fundraising project this year will be towards a **new school playground**
 - Kristy followed up with Chantelle for guidance – CTE is the first priority to receive the Playground Enhancement Fund (provides \$105 000), playgrounds typically cost around \$150 000
 - District provides loans to PACs, but it's a good idea to get going on other grants ahead of time
 - Christy will reach out to Shannon Lake Elementary PAC for guidance, as they recently got a new playground
 - Courtenay proposes forming a playground committee in order to open up fundraising options
- **Boston Pizza family night:** Thursday, October 10th (5-9pm)
 - will donate 10% of bills designated to Chief Tomat
- **West Kelowna Warriors Chief Tomat nights** – parent volunteers run 50/50 (half back to the school), and tickets are available to Tomat families for a cheaper rate
 - Dates TBA
- Kristy & Courtenay are choosing **cookie dough fundraiser** for November; Erin is heading up **Purdys chocolates** for November
- **Friday Fun Night @ Chances BINGO** – Friday, November 22nd (9:30-11)
 - hosted by a local radio personality
 - Aim to sell 50 tickets - Tomat participants get a reserved section, and also make money off the sales to non-Tomat participants
- Corinne has set up Tomat apparel online store (shirts, pants, etc) – aiming to have samples at the Fall Fair, and will send home pamphlets about the website
- Save the date! **"Peace, Love & Tomat" Parents Night Out – Saturday, February 1st**
- **COBSS Scholarship** for past Tomat students (2 x \$500) – voted and approved

Next Meeting

Thursday Oct 3rd @ 6:30pm, Chief Tomat Library

Motion to adjourn was passed at 8:10pm and voted unanimously.

Some highlights since our August 2019, PAC meeting.....

- ❖ **Who are we at CTE?**
 - 255 students (projected at 257)
 - 13 classrooms (16 teachers)
 - 3 student support staff counseling/SLP/RT
 - 1 Clerical plus assistance from our library clerk
 - 1 Indigenous Advocate
 - 4 CEAs (1 and ½ more schedule to come)
 - 4 Noon Hour Supervisors (?)
 - 2 Custodians- Day- Darin Blaskovits and afternoon/evening- Ken Davies
 - 2 Preschool teachers – Deb Burnel and Donna Bergvinson
- District wide we are over our projected numbers by 250-300 students
- ❖ **Successful opening week thanks to the parents, students and staff. Our theme for the week was “being together with old and new friends. Getting to know our school.” We had 2 mini assemblies and a whole school assembly to start us off. During the first two weeks, we will have a strong focus on school wide expectations, school code of conduct, and classroom norms.**
- ❖ **Classroom teachers and support teachers will be getting to know our students (their strengths and interests, needs) and assessing their skills. This information will be used to guide instruction and support. Teachers are reviewing student files, Ed Plan Insight data, observing and conferencing with students to gather this data.**
- ❖ **WildSafe BC class presentations (BC Conservation Foundation)- September 13th <https://wildsafebc.com>**
- ❖ **CTE Intermediate Leadership opportunities are being organized. (Assembly Crew, Daily Announcers, Assembly Planners and MCs, Lunch time monitors, Pizza helpers, Clean Team, etc.**
- ❖ **Health and Safety focus begins (fire drills, school ground upkeep, orientation for new staff, etc.)**
- ❖ **September 3 and 12th staff meetings. Our staff have identified their learning focus this year to be on 2 areas which will impact all learners in a positive way: How do we nurture self-regulated learners? How do we design engaging, powerful and purposeful learning tasks for our students? Teachers will work in collaborative inquiry teams to do their learning and planning throughout the year.**
- ❖ **Staff Scan. Student Scan. Parent Scan.**



The Role of the Principal

Every day is different for a school Principal

- Principals are referred to as **lead learners** and **instructional leaders**: we work with teachers to plan, implement and assess the curriculum
- I am committed to building and nurturing a positive and inclusive learning environment, with a focus on LEARNING- for students, staff and parents/caregivers
- There are many managerial and operational aspects to my role that support student achievement including communication with parents and the community, attendance, timetabling and supervision, school safety, staffing, school budget, special needs and teaching resources.



The Role of the Principal

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- I ensure that students arrive safely at school
- I talk with and interact with the students
- I meet with teaching and support staff
- I manage facility issues relating to the building, the fields and grounds, the parking lot and all equipment
- I monitor the general safety of the building
- I ensure that students are adequately supervised
- I respond to Board and Ministry directives and initiatives
- I collaborate with colleagues on school, District and Board issues



The Role of the Principal

Every day is different for a school Principal

- I have duties and responsibilities under provincial law and School Board policies
 - Providing a safe and welcoming learning environment
 - Ensuring the delivery and assessment of the curriculum
 - Maintaining stakeholder relationships
 - Ensuring that resources are delegated effectively
 - Supporting the professional development activities of the staff



Your Questions or Concerns ?

- If you have a question related to your child, your first contact is with your child's **teacher**
- If your concerns increase, or if you don't feel that the question has been answered, please contact me
- If your question or concern is related to the school or policies, please contact me
- You can reach me by phone or email – see the school website